

REQUEST FOR PROPOSALS
CULTURAL RESOURCE INVENTORY AT WALKER RIVER STATE RECREATION AREA (WRSRA),
FIRM-FIXED PRICE TO SUPPORT THE WALKER BASIN CONSERVANCY
NOVEMBER 5, 2020

Requesting Organization: Walker Basin Conservancy, 615 Riverside Drive, Suite C, Reno, NV 89503
Contact: Amy Gladding, Senior Human Resources and Operations Manager, 775-463-9887 x116;
amy.gladding@walkerbasin.org.

1. Overview

The Walker Basin Conservancy (Conservancy) is requesting services of a consulting firm(s) to provide a Class III Cultural Resource Inventory of a project area located within the Walker River State Recreation Area (WRSRA) according to accepted standards for survey (i.e. BLM).

Walker Basin Conservancy proposes to construct about 2.5 miles of new trail and signage (including some access), and to remove Russian Olives along the Walker River for about 8.67 miles, with access for the work to be determined. Additionally, the Conservancy is working with WRSRA to design additional recreation trails adjacent and connecting to the Eagle's Roost Trail within an 83.6 acre area at the park. Most of the proposed project is located within a new historic district connected to the historic ranch, but also extends outside of the historic ranch area.

Walker Basin Conservancy seeks a report that includes an executive summary, survey results and findings, definitions, conclusions and recommendations, and a summary map to inform the scope and design of the proposed work.

The Conservancy requests a statement of qualifications by November 18, 2020, 5:00 pm PST. Submissions will be accepted electronically only. The Conservancy will review qualifications and select a vendor; a project scope and budget will then be negotiated with that firm. The Conservancy reserves the right to select another vendor should negotiations be unsuccessful. The preferred start date for field work is December 1, 2020.

You have been selected to respond to this request and the Conservancy would like to ask you to prepare a proposal to accomplish the task that includes timeline, cost, and deliverables. The following RFP includes a background of our organization and describes the purpose of the cultural inventory, and specific requests relating to the proposal. Please understand that details may be subject to change. In your proposal, please suggest alternatives where noted.

2. Organization and Program Background

Walker Basin Conservancy is leading the effort to restore and maintain Walker Lake while protecting agricultural, environmental and recreational interests throughout the Walker Basin. The RFP is for a project within State of Nevada's newly-established Walker River State Recreation Area (WRSRA)— Nevada's first such designation in more than two decades. The new recreation area is made up of three historic ranches: Pitchfork Ranch, Rafter 7 Ranch, and the Flying M Ranch. Creating the WRSRA allows recreation such as camping, fishing, hunting, and hiking to be available for the first time to the general public on these three ranches.

3. Scope of Work

Walker Basin Conservancy proposes to construct about 2.5 miles of new trail and signage (including some access), and to remove Russian Olives along the Walker River for about 8.67 miles, with access for the work to be determined. Additionally, the Conservancy is working with WRSRA to

design additional recreation trails adjacent and connecting to the Eagle's Roost Trail within an 83.6 acre area at the park. Most of the proposed project is located within a new historic district connected to the historic ranch, but also extends outside of the historic ranch area.

There has been some preliminary cultural inventory completed that does not include the areas of direct impact for the new undertaking. From the State Historic Preservation Officer (SHPO) letter on April 4, 2018, there has been some work done for the historic ranch, and the historic irrigation ditches adjacent to the ranch that are part of the Historic Walker River Irrigation District.

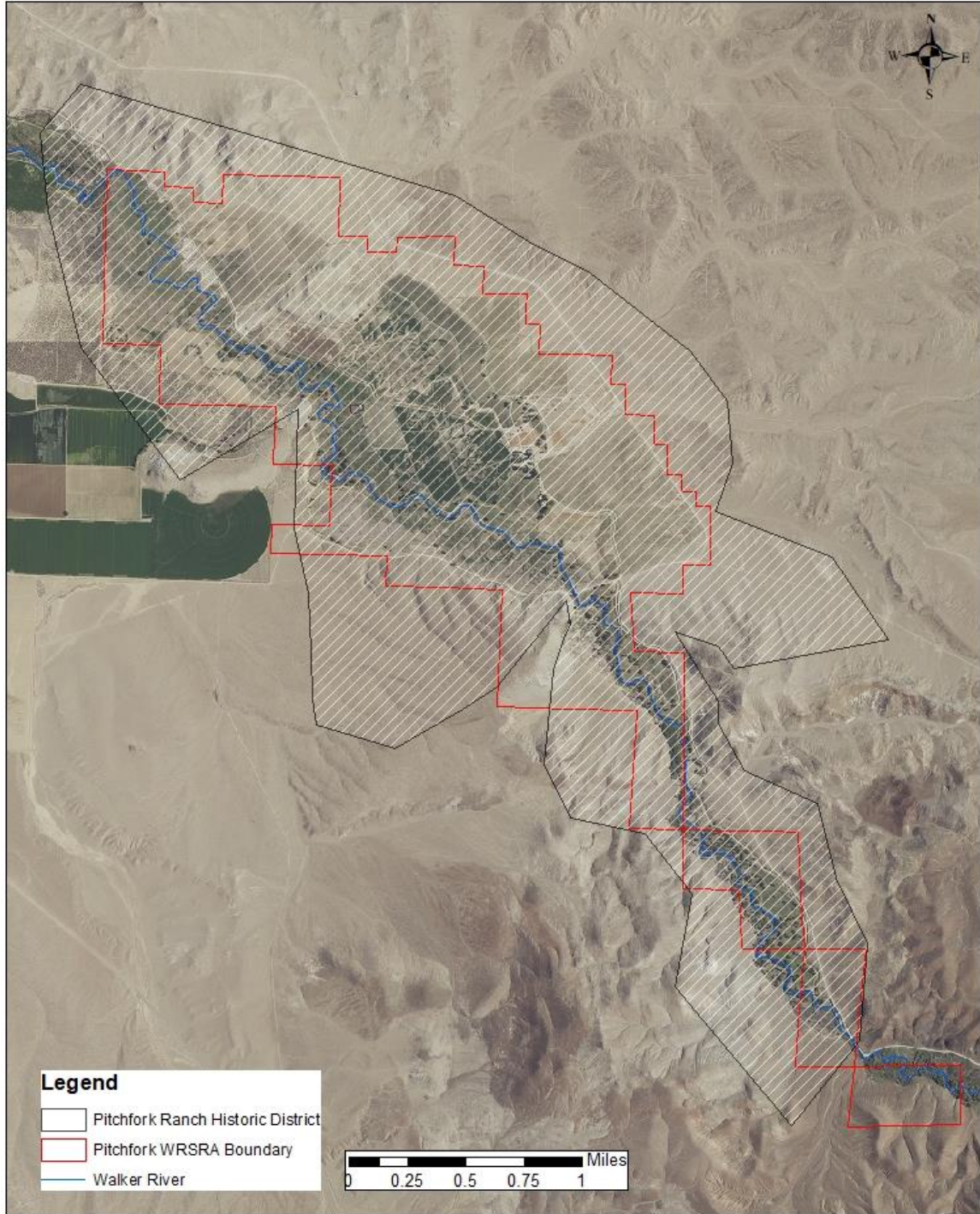
The archaeology survey was completed around the ranch complex but not along the river or in the proposed trails' area.

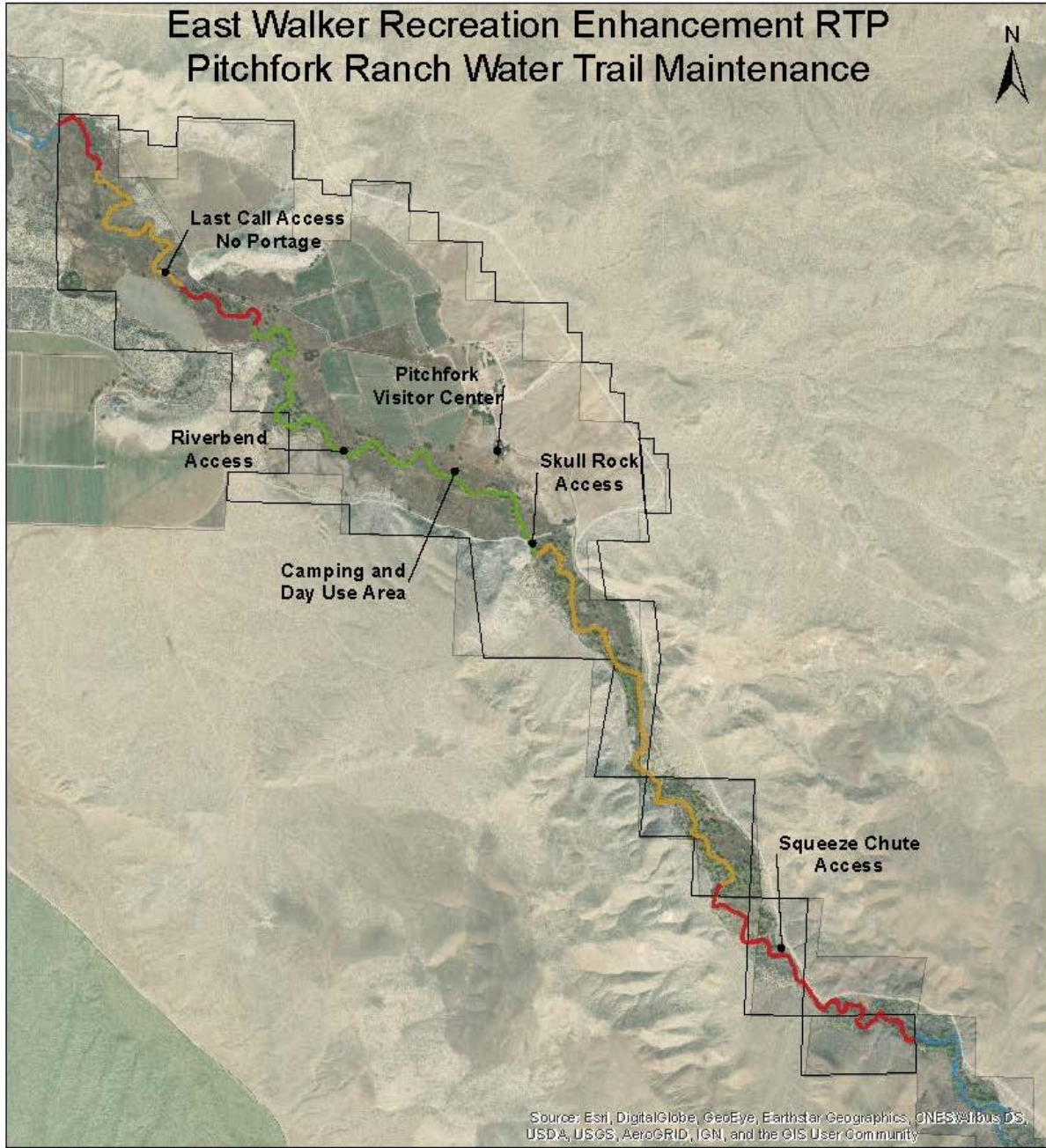
The intent of the Contract is to create a cultural resource inventory that will :

- (a) include recommendations of access areas with minimum or eliminated impacts; and
- (b) identify areas to be avoided based on the inventory and impact analysis.


Proposed APE and Proposed Trail Locations

Pitchfork Ranch





0 0.35 0.7 1.4 Miles 1 inch = 0.55 miles

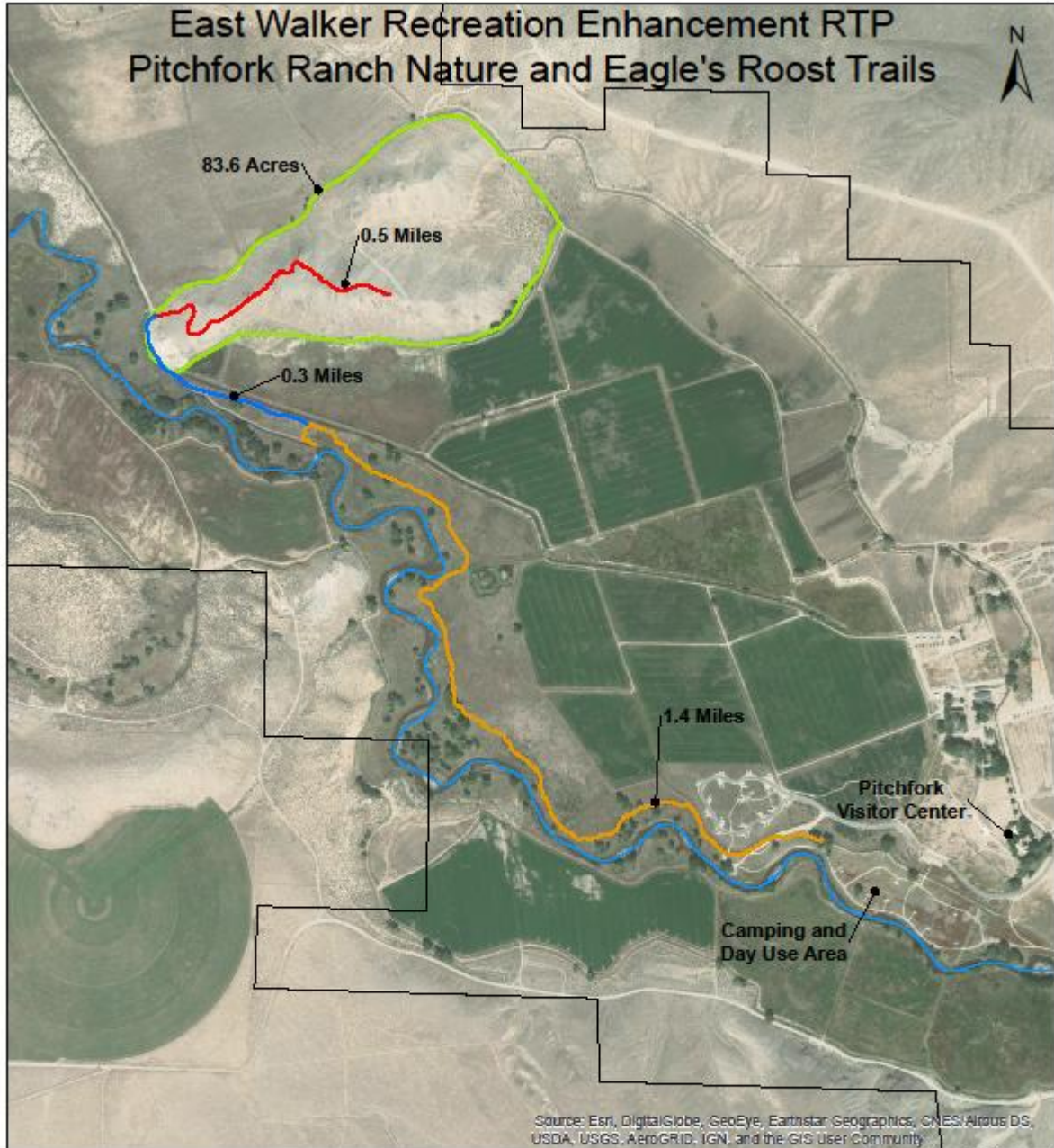


**Walker
Basin
Conservancy**

Walker Basin Conservancy makes no guarantee as to the accuracy, reliability, or completeness of these data.

Legend	
Walker River	Russian Olive Density High
Bureau of Land Management	Russian Olive Density Low
Forest Service	Russian Olive Density Medium
Pitchfork Ranch	



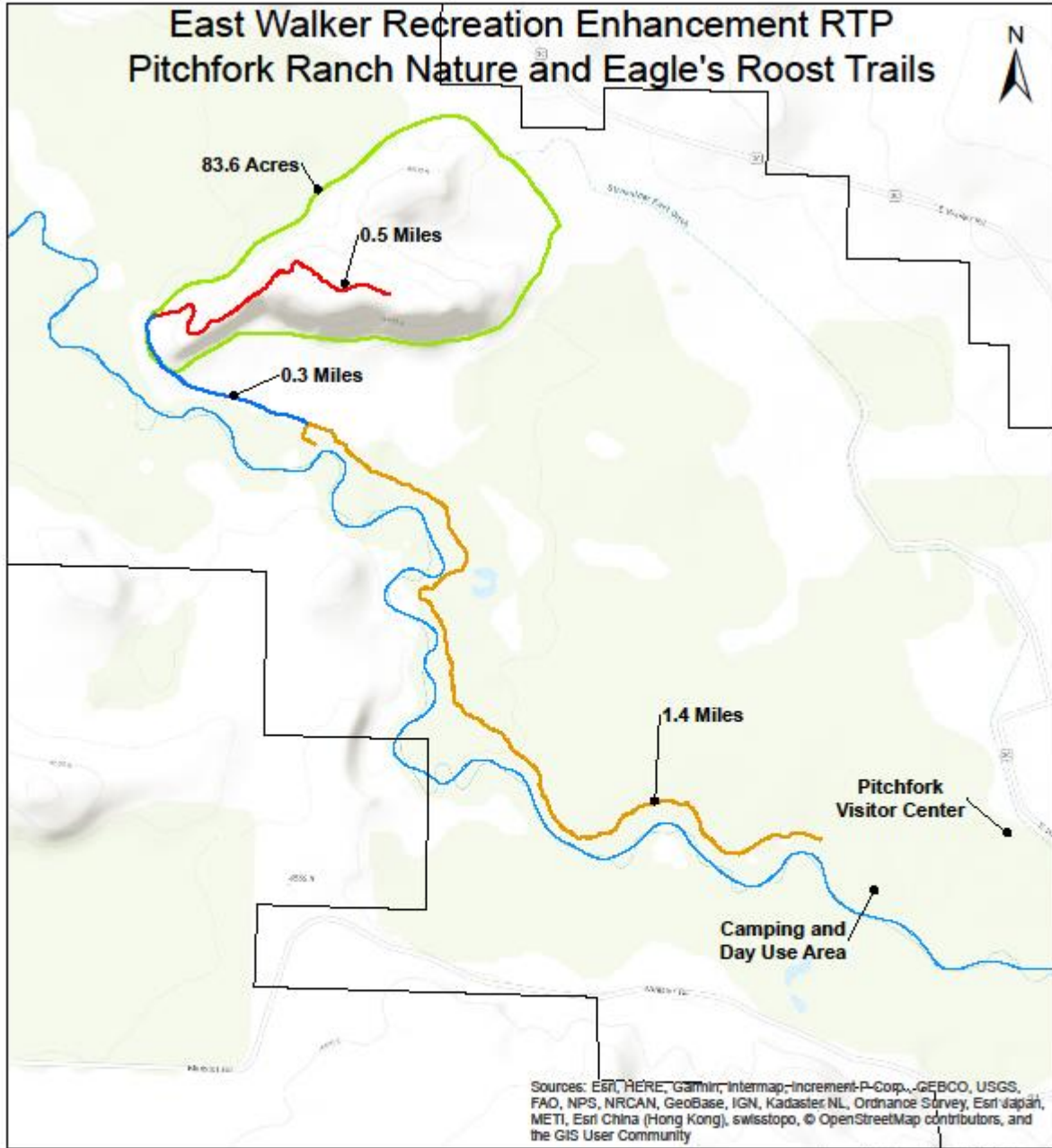


0 0.125 0.25 0.5 Miles 1 inch = 0.2 miles



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Technical Requirements

Project proponent will need to be able to complete a cultural resource inventory and make any project recommendations.

Statement of Qualifications

Firms interested in performing this work must hold a Nevada Antiquities Permit obtained through the Nevada State Museum.

All supervising personnel for the cultural resource fieldwork shall be listed on the permit. Firms interested in performing this work must be capable of providing adequate, knowledgeable personnel who meet the Secretary of the Interior's Standards for Archaeology. Supervising archaeologists must have at least 1 year of field experience working in the Great Basin. Preference will be given for experience working in Nevada. Supervisors must be in the field with their crew at all times.

This work will be for the period from early-December 2020 to late-January 2021.

All design and project data will become the property of [Walker Basin Conservancy and NDOT] upon completion of the final submittal. All project information will be generated in the following formats and standards:

- MS Word and MS Excel
- Adobe pdf
- ArcGIS/Pro

The Conservancy reserves the right to assign work in phases and modify the agreement to have the firm selected perform any additional work not currently assigned. Project work items may be added or removed from the contract by contract modification. Additional services, if required, may be negotiated and contract modifications issued, based on consultant performance, the consultant's proposal, and available funding.

Project Timeline

This is an expedited cultural inventory process. The Conservancy would like this process to be completed within 60 days from the awarded proposal. Below is an example schedule:

- Kick-off Meeting - Late- November 2020
- Draft Inventory Completed: December 30 2020
- Inventory Review: December 31 to January 15 2021
- Final Inventory Complete: January 31, 2021

Criteria for Selection

Each proposal will be evaluated by a selection committee consisting of Conservancy and Nevada State Parks staff members and/or representatives. Selection will be on the basis of the following criteria:

Technical Expertise

- Project understanding, issues & approach
- Ability and availability of professional personnel
- Related experience on similar projects
- Familiarity with the project area
- Willingness to meet project timeline with major tasks and milestones
- Project budget

Communication and autonomy

- Ability to manage project independently in addition to teamwork; pursue and meet established timelines without monitoring/prompting.
- Ability to adapt when needed to unforeseen project changes.

Additional selection considerations will be the following:

- Of prime concern will be the capabilities and accomplishments of the individuals to be assigned to this work and their experience in archaeology of the region.
- Qualifications of the firm in terms of its ability, experience and reliability in performing and managing work within a schedule and budget.

Format & Proposal Details

Draft deliverable will need to be completed in Microsoft Word. Final deliverable will need to meet state and federal requirements for accessibility.

Required Proposal Elements

The proposal shall discuss:

- Methods that will be used for completing inventory and possible future test excavation or mitigation
- General format for the reports [inventory and testing]
- Visual aids which might accompany the text
- Technology that will be used that may be advantageous
- Ability to meet scheduling needs
- Qualifications of Supervising Personnel and their experience in the region
- Subcontractors that may be used [with an explanation of their role and degree of participation clearly presented]

The Conservancy will only consider proposals received prior to the date and time listed herein. Late proposals will not be considered.

REQUEST FOR PROPOSALS SUBMISSION REQUIREMENTS AND RFP DEADLINES

November 18, 2020 : Proposals must be received electronically as an email attachment by Amy Gladding (amy.gladding@walkerbasin.org) by 5:00 PM PST.

Proposals must be provided in Word format or searchable PDF.

November 20, 2020 The Conservancy will notify all RFP applicants of their status (acceptance or rejection).